



ORDINANCE
BACHELOR OF COMPUTER APPLICATION (B.C.A.)
KUMAUN UNIVERSITY, NAINITAL
w.e.f. ACADEMIC SESSION 2023-24

1. Eligibility:

To be eligible for admission to BCA Program-

- a) The candidate should have passed the qualifying examination (12th) with a minimum of 45% marks in aggregate.
- b) The candidate must possess Mathematics as a subject in their 12th-grade qualifying examination and must have achieved a passing grade in the subject.

2. Duration:

The total duration of the BCA Course shall be 3 years and each year will comprise two semesters.

3. Curriculum:

3.1. The 3 (Three) years curriculum will be divided into 06 (Six) Semesters as given in the scheme of examination as prescribed from time to time by the University.

3.2. The curriculum from semester I to VI will include lectures, Tutorials, Practicals, and seminars as specified in the scheme of examination. It may also include co-curricular and extracurricular activities as prescribed by the University/institute.

4. Admission:

4.1. Admission to B.C.A. First Semester will be made as per the rules prescribed by Kumaun University/UGC/State Government from time to time.

4.2. The admission shall be made on merit on the basis of criteria notified by the university, keeping in view the guidelines/norms in this regard issued by the UGC/ State Government and other statutory bodies concerned and taking into account the reservation policy issued by the government concerned from time to time.

5. Attendance:

No candidate shall be permitted to appear in the semester examination unless he/she has regularly attended not less than 75% of classes in aggregate of all subjects. The Head/ Principal may, however, condone not more than 10% shortage in attendance in each subject for any of the following reasons.

- a) Participation in NCC/ NSS Camps.
- b) Participation in University/ Inter-university/ State-level Games.
- c) Participation in other extra-curricular activities at the university/Interuniversity/State level.
- d) Prolonged illness.

Note:

1. A student can avail of this relaxation only on any one of the above grounds. Further, such relaxation can be granted only on submission of certificate/evidence from the appropriate authority.

2. Students participating in RDC/ PRD may be exempted from the above provisions along with those covered under specific government orders.

4. Refund of Fees:

As per UGC norms.

5. Medium of Instruction and Examination:

The medium of teaching and examination shall be English or as otherwise specified by the respective Board of Studies.

6. Maximum Period for Completion of the Course:

Maximum period allowed to a candidate for completion of the UG Program/PG Program will be $n+2$ where n would be the normal duration of an academic program.

7. Examination & Promotion Rules:

7.1. The examinations shall be conducted by the University in theory subjects, practical(s), and project/dissertation/viva voce at the end of each semester as required by its syllabus.

7.2. [A] To pass in any paper the candidate should score minimum pass marks as follows:

- 50% marks with a minimum of 40% marks in external components as well as separately in practical/project/dissertation/viva-voce, etc. if any.

[B] A candidate fulfilling the conditions mentioned in clause (A) above shall be declared as "Pass" in the mark sheet and shall be entitled to be promoted to the next Semester of the course.

7.3. 30% of the maximum marks in each paper shall be assigned for internal assessment and the remaining 70% marks for the annual/semester University Examination. In the case of practical the distribution shall be 30% internal and 70% external assessment.

8. Carry Over Paper [C.O.P.]:

8.1. A candidate may still be promoted to the next semester/ year where the result of such candidate has been declared as "Carry Over Paper" due to the reason that:

- a) The candidate has failed in only One (01) paper in a Semester in which the total number of papers does not exceed three (03); or
- b) The candidate has failed in only Two (02) papers in a Semester in which the total number of papers is four (04) or more.

8.2. A candidate with COP is entitled to re-appear in external/internal/practical examination or in the examination for any other component of a paper in whichever he/she has failed.

8.3. Examinations for the Carry Over Paper (COP) of Odd and Even semesters of a study program shall be held in the respective Odd and Even Semester examinations of the succeeding year. However, these rules shall be subject to Para 6 and Para 10 of this Ordinance. In case of COP in Practical / Viva-voce examination due to absence or otherwise, the prevailing examination rules of the University may be applied.

8.4. A candidate may be permitted to reappear in any carry-over paper along with the main examination of the concerned semester until the expiry of the maximum $N+2$ years time limit of the course.

9. Semester Back:

- a) The result of a candidate in a Semester who does not satisfy the conditions of para 7.2 and Para 8.1 of this Ordinance, shall be declared as "Fail" and would result in a Semester Back.
- b) In the case of Semester Back, the candidate shall be required to appear as an ex-student in the examinations for all prescribed papers (external/ internal/ practical examinations, etc.) of the respective semester in the succeeding year.

10. Special Back Paper Examination:

Special Back Paper Examination facility will be provided only for C.O.Ps of the prescribed final and penultimate semesters i.e. prescribed last two semesters of a Semester Course.

11. Result & Award of Division:

At the end of the last Semester, candidates who have successfully passed in all semesters as per provisions of Para 7.2 will be awarded division and on the basis of total marks obtained (combined result) of all the semesters put together as under:

- | | |
|-------------------------------------|-----------------|
| a) 60% and above: | First Division |
| b) 50% and above but less than 60%: | Second Division |

12. Scrutiny:

A student has the statutory right to apply under the Right to Information Act, 2005 to the University to obtain a photocopy of his / her answer book for its personal observance. Where an examinee applies to the University in writing to scrutinize his/her answer sheet, the University reserves the power to provide the appropriate remedy to the applicant under the RTI norms.

13. Course in Environmental Studies:

- 13.1.** In undergraduate Programmes where environmental science is not a compulsory paper in any semester, the student would undertake a university examination in Environmental Studies in the second semester which would be a qualifying examination.
- 13.2.** Grades would be awarded for the same as per the university norms.
- 13.3.** The paper would be an objective type of a maximum of 50 marks to be conducted as per university norms.